

DDSD REQUIRED TRAINING – SUBSTITUTE CARE & RESPITE PROVIDERS

NOTE: At least 40 hours of training is required during the first year; at least 10 hours is required each year thereafter.

Direct Support Staff Name _____

Start Date _____

Individual's Name _____

Service Coordinator: _____

Agency Requirements
(before contracting with Alta
Mira)

HR	Date Completed
DOH	
COR	
Transportation Manual Agreement	

Pre-Service Level
(prior to signing contract)

Course Name	Date Completed	Date Scheduled
Orientation		
Initial Individual Specific Training (IST)		
First Aid/CPR (must include Adult, Child AND Infant CPR)		
DHI-ANE: Recognizing & Reporting ANE		
Handle with Care (if required by PBSP)		

Orientation Level
(within 90 days of contract)

Course Name	Date Completed	Date Scheduled
Assisting with Medication Delivery (AWMD)		
AWMD Cross-Over (if applicable)		
AWMD Waiver		

**** If you add a new participant and start doing Substitute Care, you will need the AWMD class or waiver within 30 days**

NOTE: At least 40 hours of training is required during the first year; at least 10 hours is required each year thereafter.